

MEMORANDUM OF ASSOCIATION

1. The name of the Society shall be **THE SCIENTIFIC INSTRUMENTS DEALERS & MANUFACTURERS ASSOCIATION.**
2. The registered office of the Association shall be situated within the Union Territory of Delhi. Property Bearing No. 3114-X, Second Floor, T/F III, Bahadur Garh Road, Delhi-110006.
3. WORKING AREA: "NCT OF DELHI "
4. The objects of the Society are:
 - (i) To promote co-ordination and co-operation between manufacturers, dealers and consumers of scientific instruments.
 - (ii)) To undertake charitable or welfare activities for the benefit of members, their employees, persons connected with the industry and people from weaker section of the society.
 - (iii)) To arrange or provide facilities for lectures, conferences, social functions, exhibitions, demonstrations and such other opportunities as may be considered and thought fit for the improvement of the industry either independently or jointly with any other body or association.
 - (iv) To open schools, colleges or training centres for training of personnel for employment in the industry.
 - (v) To collect all scientific and technical data and information from all parts of the world concerning the manufacture of scientific instruments and to issue circulars, journals, magazines, periodicals, pamphlets and to take all other steps, as may be deemed desirable for the diffusion and dissemination of useful scientific and technical information and knowledge relating to the industry, amongst the members or others interested or concerned with the industry.
 - (vi) To carry on research work and to employ professionals and experts for the betterment of the industry and improvement of its products.
 - (vii) To assist, approach, find and devise means to achieve right standards for scientific instruments and to encourage members to this end by affording all help and to protect these standards under the auspices of the Association and to try to obtain the approval from the Central or any other Government, Authority, Institution, Body or Commission.
 - (viii) To become member of other associations or organizations having objects similar to those of the Association or to enter into any arrangement with them as may be thought advisable in the interest of the Association or its members.

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(ix) To encourage, help and enter into any arrangement with any government body, firm, suppliers or anybody else for supply, sale, purchase or manufacture of instruments of a standard and guaranteed pattern.

(x) To promote, develop, organise, expand and improve the industry of manufactures of scientific instruments i.e. all types and kinds of surgical, medical and scientific instruments and apparatuses whether used in hospitals, nursing homes, clinics, laboratories, schools, colleges or other institutions.

(xi) To act as arbitrator or to arrange arbitration in the settlement of disputes arising out of the commercial transactions between the members and others or between partners of the member firms.

(xii) To safeguard the interest of its members in relation to their employees and in case of industrial and other disputes.

(xiii) To promote schemes for sale and purchase of the products of its members.

(xiv) To form or manage co-operatives working groups of members, for manufacture, sale or purchase of any specialised item.

(xv) To do all such acts as are incidental to and necessary for the attainment of the aforesaid objects.

"All the income, earnings, moveable/or immovable properties of the society shall be solely utilized towards the promotion of its aims and objects only as set forth in the memorandum of the society and no profit thereof shall be paid or transferred directly or indirectly by way of dividends, bonus, profits or in any manner whatsoever to the present or the past members of the society or to any person claiming through any one or more of the present or the past members. No member of the society shall have any personal claim on any moveable or immovable properties of the society or make any profits, whatsoever, by virtue of this membership".

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G BODY: The names, Addresses, Occupations and Designations of the present Body members to whom the management of the Society is a society as required R. Act, 1860, as applicable to National Capital Territory of Delhi, area is as under:

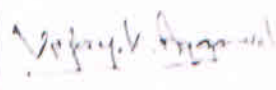
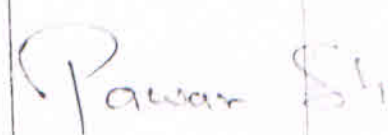
	Name & Address	Occupation	Designation
	MR. VIJAY KUMAR AGGARWAL S/O SHRI MADAN LAL AGARWAL R/O HOUSE NO. 9 BLOCK BD, PITAMPURA SARASWATI VIHAR NORTH WEST DELHI-110034.	BUSNIESS	PRESIDENT
2	MR. MANOJ SHARMA S/O SHRI RADHY SHAM R/O A-123, LOK VIHAR PITAMPUR SARAWATI VIHAR NORTH WEST DELHI-110034	BUSNIESS	VICE PRESIDENT
3	MR. PAWAN KUMAR SABHARWAL S/O SHRI SUDARSHAN KUMAR SABHARWAL R/O J-3/39, 1ST FLOOR RAJOURI GARDEN TAGORE GARDEN WEST DELHI-110027	BUSNIESS	GEN. SECRETARY
4	MR. KARAN KOHLI S/O SHRI JUGAL KISHORE KOHLI R/O 37 UA JAWAHAR NAGAR NORTH DELHI-110007	BUSNIESS	JONIT. SECRETARY
5	MR. VED PRAKASH S/O SHRI SHYAM LAL R/O 4/20 JAI DEV PARK EAST PUNJABI BAGH WEST DELHI-110026	BUSNIESS	TREASURER
6	MR. VINOD KUMAR BANSAL S/O SHRI HAR BANS LAL R/O T-64, WEST PATEL NAGAR DELHI-110008	BUSNIESS	EXECUTIVE MEMBER
7	MR. RAJ KUMAR CHADHA S/O SHRI S.L. CHADHA R/O 159, KAILASH HILL SEAST OF KAILASH SRINIWASPURI SOUTH DELHI-110065	BUSNIESS	EXECUTIVE MEMBER
8	MR. NAKUL GUPTA S/O SHRI SUNIL GUPTA R/O 212, TARUN ENCLAVE PITAMPUR NORTH WEST DELHI-110034	BUSNIESS	EXECUTIVE MEMBER
9	MR. ANUPAM JAIN S/O SHRI DEEPAK JAIN R/O HOUSE NO. 77 VEER NAGAR JAIN COLONY MALKA GANJ NORTH DELHI-110007	BUSNIESS	EXECUTIVE MEMBER

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Vijay. K. Aggarwal, Pawan S/O

PERSONS: We the undersigned desirous persons reforming a society namely "FIC INSTRUMENTS DEALERS & MANUFACTURERS ASSOCIATION" under Societies Registration Act of 1860, as applicable to National Capital Territory of Delhi, in pursuance of Memorandum of the Association. (This Society is already registered the same act vide No. S/2819/1965-66 with the R.O.S. Delhi)

S. No.	Name & Address	Occupation	Signature
1	MR. VIJAY KUMAR AGGARWAL S/O SHRI MADAN LAL AGGARWAL/O HOUSE NO. 9 BLOCK BD, PITAMPURA SARASWATI VIHAR NORTH WEST DELHI-110034.	BUSINESS	
2	MR. MANOJ SHARMA S/O SHRI RADHY SHAM R/O A-123, LOK VIHAR PITAMPUR SARASWATI VIHAR NORTH WEST DELHI-110034	BUSINESS	
3	MR. PAWAN KUMAR SABHARWAL S/O SHRI SUDARSHAN KUMAR SABHARWAL R/O J-3/39, 1ST FLOOR RAJOURI GARDEN TAGORE GARDEN WEST DELHI-110027	BUSINESS	

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22 SEP 2025

ATTESTED

Notary Public Delhi India

NOTARY REGISTER
S.L. NO.
DATE.....

	MR.KARAN - KOHLI S/O SHRI JUGAL KISHORE KOHLI R/O 37 UA JAWAHAR NAGAR NORTH DELHI-110007	BUSNISS	<u>Karan</u>
	MR.VED PRAKASH S/O SHRI SHYAM LAL R/O 4/20 JAI DEV PARK EAST PUNJABI BAGH WEST DELHI- 110026	BUSNISS	<u>V. Prakash</u>
6	MR. VINOD KUAMR BANSAL S/O SHRI HAR BANS LAL R/O T-64, WEST PATEL NAGAR DELHI- 110008	BUSNISS	<u>V. Bansal</u>
7	MR.RAJ KUMAR CHADHA S/O SHRI S.L. CHADHA R/O 159, KAILASH HILLSEAST OF KAILASH SRINIWASPURI SOUTH DELHI- 110065	BUSNISS	<u>Raj</u>
8	MR. NAKUL GUPTA S/O SHRI SUNIL GUPTA R/O 212, TARUN ENCLAVE PITAMPUR NORTH WEST DELHI- 110034.	BUSNISS	<u>Nakul</u>
	Mr. ANUPAM JAIN S/O SHRI DEEPAK JAIN R/O HOUSE NO.77, VEER NAGAR JAIN	BUSNISS	<u>Anupam Jain</u>

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Govt. NCT of Delhi

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	KCOLONY DELHI-7		
10	MR.ANISH VERMA S/O SHRI ANIL VERMA R/O C-536, OPPOSITE OXFORD SCHOOL VIKAS PURI WEST DELHI- 110018.	BUSNISS	<i>Anish</i>
11	MR.AMAN BISHNOI S/O SHRI SANTOSH BISHNOI R/O 8577/16 FRIST FLOOR NEW ROHTAK ROAD KAROL BAGH DELHI- 110005	BUSNISS	<i>Aman</i>
12	MR.VINAYGUPTA S/O SHRI DHURU NARAIN GUPTA B- 3/33 SECTOR -11 ROHINI DELHI- 110085	BUSNISS	<i>Vinay</i>
13	MR. HIMANSHU KOHLI S/O SHRI RAJ KUMAR KOHLI R/O UA-37, BLOCK JAWAHAR NAGAR DELHI-110007	BUSNISS	<i>H.K.</i>

Vijayk Aggarwal Pawan SLP

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ATTESTED

Notary Public Delhi India

22 SEP 2015

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के अंतर्गत पंजी० किया ।

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RULES AND REGULATIONS

1. INTERPRETATION.

1. "The Association" means The Scientific Instruments Dealers & Manufacturers Association.
2. "Year" means the year beginning from the 1st of April to the following 31st of March.
3. "Member" means a member of the Association and include the firm or company who has for the time being been admitted as a member of the Association according to these Rules and Regulations.
4. "General Meeting" means the General Meeting of the Association.
5. "Annual General Meeting" means the meeting called once in every year on such date as determined by the Executive Body.
6. Executive committee (E.C.) means Elected Members.
7. "Executive Body" means the Executive Body of the Association.
8. "Scientific Instruments" shall mean and include scientific, medical and laboratory instruments and hospital furniture for use in hospitals, research laboratories, colleges, schools and Engineering Institutions.
9. "Manufacturer's" means one who is engaged in the manufacture or assembly of Scientific Instruments or any component thereof.
10. "Dealers" means one who is engaged in purchase, sale, and supply of Scientific Instruments or other allied lines.

2. MEMBERSHIP.

1. Any firm or company working in Scientific Instruments or other allied products, carrying out business anywhere in India may apply to the Association for being enrolled as a member of the Association on an application form.
2. Every application for membership should be recommended by two members of the Executive Body (Introducers). The Executive Body shall consider the applications and will have the power to accept or reject the same.
3. The Admission fee for membership will be Rs.10, 000/- (Ten Thousand only) or as applicable at the time of admission.
4. The yearly subscription will be Rs. 4,000/-(Four Thousand only) only and another 50%-of the amount will be 'donation' towards the Building Fund, the fee will be

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Vijay Lal Aggarwal, Pawan Singh

increase time to time by Executive Committee if needed and to be passed by the general house.

5. There will be no honorary member but the Executive Body can request a person of repute to be its honorary patron.
6. Members will be enrolled under the firm's name for all purposes of the Association and in its meetings every member shall have a single vote.
7. A register of members will be maintained in the office and shall be open for the inspection of members at any reasonable time.
8. On receipt of a complaint from any member of the Association against any member, for his wrongful dealings, malpractices or working, contrary to the constitution of the Association the Executive Body may recommend to the General Body of the Association and disciplinary action may be taken against the members, as may be deemed fit and General Body may by resolution disqualify any such member and remove his name from the register of members.

9. A member shall cease to be a member:

- i) By tendering his resignation in writing to the Association.
- ii) If he fails to pay the subscription and the Executive Body resolves to strike off his name from the register of members.

iii) By dissolution of the member firm or winding up of the company, as the case may be.

10. Any member, ceasing to be a member of the Association shall not be entitled to the refund of any money paid by him by way of admission, subscription or donations but the member shall have to clear all arrears of subscription and pay other dues to the Association.

11. A member shall not be entitled to vote at any meeting whose subscription at the time of such meeting is not paid.

12. Each and every member shall be entitled to share equally, the benefits, privileges and amenities made available by the Association.

13. In case the membership of a member is ceased by the General Body on account of non payment of the arrears of subscription, such arrears will be recoverable from the introducers of the expelled members.

3. EXECUTIVE BODY AND ELECTIONS

1. The Executive Body of the Association shall comprise of five office bearers, viz., one President, one Vice-President, one Secretary, one Joint Secretary and one Treasurer and Executive Members, so that the total number of the members of the Executive

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Body of the Association will be 10% of the total membership or 11 (Eleven), whichever is lesser.

2. The tenure of the executive body is for two years and the election will be held at the end of second year.
3. All the office bearers and members of the Executive Body will retire at the Annual General Meeting after every 2 years and shall be eligible for re-election, At Annual General Meeting election of all the office bearers and executive members shall take place.
4. The election will be held for 11 (Eleven) Executive Committee members and they will appoint all office bearers among them self. (Means no direct elections for any post) Executive Committee can co-opt other members for Executive Committee as many as required.

4. PRESIDENT.

1. The President will preside over all the General Body Meetings and the meetings of the Executive Body. He shall have the right of casting a vote in the event of a tie. The president can be elected maximum for 3 terms.(Continuously or Separately)

5. VICE PRESIDENT.

1. The Vice President shall have the rights of the President in his absence. He shall assist the President as and when required by him.

6. SECRETARY.

1. The Secretary shall call the meetings, maintain a register of the members of the Association, will keep records of the proceedings of meetings, shall issue notices of meetings to the members and look after the general office work and assets of the Association.

7. JOINT SECRETARY.

1. The Joint Secretary shall have all the rights of the Secretary in his absence. He shall also assist the Secretary as and when required by him.

8. TREASURER.

1. The Treasurer shall maintain accounts of the Association will arrange collection of subscriptions and will do all necessary acts, to keep proper accounts of income and expenditure. He can keep sufficient cash with him for daily expenditures.

9. POWERS AND DUTIES OF THE EXECUTIVE BODY.

1. The affairs of the Association shall be managed by the Executive body with a view of carrying out the aims & objects of the Association.

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The functions of the Executive Body shall be:

- i) To implement the resolutions passed at the General Meetings and meetings of the Executive Body.
- ii) To maintain true and accurate accounts.
- iii) To call General Body meetings and discuss ways and means of implementing and fulfilling the aims and objects of the Association.
- iv) The Executive Body may delegate its powers to committees, sub committees comprising of members, as it may deem fit.
- v) To nominate a member on any other Association or a Trade Body or Government Board to represent the interests of the Association or to appear before any committee, board, commission or body affecting the interest of its members.
- vi) To collect subscription and donations for the Association.
- vii) To arrange for office premises and provide premises for meetings etc.

3. The Executive Body shall have powers to fill up any vacancy temporarily which may occur at any time in the Executive Body, but approval of appointment must be sought at the first General Meeting, taking place after such appointment.

4. In case a member of the Executive Body fails to attend 3 consecutive meetings without valid reasons and information thereof to the President or Secretary, the Executive Body shall have powers to declare his place in the Executive Body as Vacant and to co-opt another member in his place for the remaining period of the term.

5. The Executive Body is authorised to drop any member of the permanent sub-committee/sub-committees and co-opt any other member in his place.

10. PROCEEDINGS OF THE EXECUTIVE BODY.

1. The Executive Body shall hold at least 6 meetings every year. Notices of such meetings shall be issued by the Secretary at least 4 days in advance, but in the case of an emergency, shorter notice, if deemed fit by the Secretary may be given. The quorum at the meeting of the Executive Body will be at least half of the total members. The President will have a casting vote in the event of tie.

11. **QUORUM**:- quorum of every governing body meeting shall be 2/3rd (two third) of the total strength of the governing body (including office bearers and executive member).

12. COMPOSITION OF THE GOVERNING BODY:

The composition of the governing body (office bearers and executive members) shall be as under:

<u>PRESIDENT</u>		ONE
<u>VICE PRESIDENT</u>		ONE
<u>GEN. SECRETARY</u>		ONE
<u>SECRETARY</u>		ONE
<u>TREASURER</u>		ONE

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Mr. Y. C. Aggarwal

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EXECUTIVE MEMBERS, from Minimum 02 to Maximum 16

13 ELECTION:

14. The general body in its annual meeting will elect all office bearers and also the executive members of the governing body, after every **TWO Years** by secret ballot papers or by show of hands as the election officer may decide. The Election officer will be appointed by the governing body. The powers of Election officer shall also be framed by the governing body of the Society.

14. GENERAL MEETINGS

1. The Association shall hold one General Meetings Every Year. Notice for such General Meetings will be given at least thirty(30) days in advance, or at such shorter notice, as the President may deem fit, specifying the date, time and place for the meeting.
2. The General Meeting will consider the work done by the Executive Body and other items on the agenda or such business for which a clear notice of fifteen (15) days, in advance is given in writing to the Secretary, ~~to be put up in the General Meeting;~~ or such in business, for which permission is granted by the President of the General Meeting.
3. An Emergent General Meeting can be called by the President or the Secretary with such a short notice as they may deem fit, either of their own accord or at the requisition of at least 50 members.
4. The quorum of the General Body Meeting will be two third of the members, however, out-station members shall not be considered for quorum purposes. *Pawan*
5. Once in a year an Annual General Meeting will be held to conduct the following business:
 - i) To elect the office bearers and nominate Executive Members. (Every second year ending tenure of executive committee)
 - ii) To adopt the Balance Sheet and Annual Accounts
 - iii) To appoint Auditors.
6. If within the time appointed for the meeting a quorum is not present, the meeting shall stand adjourned to the same day for half hour and the adjourned meeting shall be held at the same place on the same day, for which no quorum is necessary.
7. GENERAL MEETINGS. All business in a General Meeting or any Emergent General Meeting will be transacted by majority of votes delivered by the members in person or PROXY.
8. Proceedings of all meetings shall be recorded in the Minutes Book to be maintained for the purpose by the Secretary.

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15. FUNDS

1. The funds of the Association shall be utilised towards the payment of all expenses that may be incurred in fulfilment of its objects, or expenses relating to establishment, T.A. Bills, Audit Fees and refreshments at the meetings etc.
2. The funds of the Association will be kept in a Scheduled Bank recommended by the Executive Body and such account shall be operated upon jointly by the Treasurer and any one of the President and the Secretary of the Association. However, the Treasurer will be authorised to keep in hand cash balance as per requirement.

16. ACCOUNTS AND AUDIT

1. The Accounts of the Association shall be audited, once a year, by a Chartered Accountant and copy of Balance Sheet and Income & Expenditure Account along with Auditors report shall be circulated amongst all members, before the Annual General Meeting every year.

17. GOVERNING ACT

1. The provisions and rules etc. of the Society Registration Act 21 of 1860" shall apply to this Society so far as they are inconsistent with these Rules and Regulations.

18. WINDING UP

1. The Association may be dissolved with the consent of the 3/4th of its members, expressed by their votes, delivered in person or by proxy at a General Meeting convened for the purpose. All the assets and liabilities will be cleared as per rules. In case of any dispute arising among the members or between the members and governing body, it will be referred to the Principal court of original civil jurisdiction of Delhi State.

19. SUITS BY OR AGAINST THE ASSOCIATION

1. The Association may sue or be sued in the name of the president or the Secretary or in the name of such person as may be appointed by the Executive Body of the Association. The President or the Secretary or such other person as may be nominated for the purpose by the Executive Body may defend all proceedings against the Association and may act, as may be deemed necessary for the Purpose. The expenses on such suits shall be borne by the Association.

20. AMENDMENT OF RULES AND REGULATIONS

1. These Rules and Regulations may be amended or rescinded by a simple majority of votes of members present in a General Meeting specially called for the purpose by a notice of at least 7 days or in the next AGM (annual general meeting) as per agenda.

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ANNUAL LIST OF GOVERNING BODY:

Once in every year a list of the office-bearers and the executive members (of the governing body) shall be filed in the office of the registrar of societies (Delhi), as it is required under sec.4 of "SOCIETIES REGISTRATION ACT, OF 1860", as applicable to national capital territory of Delhi.

22. DISSOLUTION:

If the Society needs to be dissolved, it shall be dissolved as per-provisions laid down under the sec.13 & 14 of "SOCIETIES REGISTRION ACT, OF 1860", as applicable to national capital territory of Delhi.

24. LEGAL PROCEEDINGS:

Society may sue and/or be sued in the name of President's per provisions laid down under sec.6 of the "SOCIETIES REGISTRATION ACT, OF 1860", as applicable to national capital territory of Delhi.



25. AMENDMENT:

Any amendment in memorandum, rules and regulations will be carried out in accordance with section 12 & 12-A of the "SOCIETIES REGISTRATION ACT, OF 1860", as applicable to national capital territory of Delhi.



26. APPLICATION OF THE ACT:

All the provisions under all the sections of "SOCIETIES REGISTRATION ACT, OF 1860", as applicable to national capital territory of Delhi, shall be applicable to this Society.

27. ESSENTIAL CERTIFICATE:

Certified that this is the correct copy of the rules and regulations of the Society.

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